

**Lake St. Charles Community Development District
Board of Supervisors' General Meeting Agenda**

7:00 p.m., September 12, 2023

Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578

Board of Supervisors

Dave Nelson, Chair, 293-7979
Virginia Gianakos, Vice Chair, 293-4728
Sabrina Peacock, Secretary/Treasurer 951-8327
Robb Fannin, Supervisor, 785-5423
Marlon K. Brownlee, Supervisor, 813-485-5685

LSC CDD Staff

Adriana Urbina, District Manager,
741-9768
Mark Cooper, Property Manager, 990-7555
Luis Martinez, Facilities Monitor, 990-7250

<i>Time</i>	<i>Item</i>
7:00 – 7:05	<ol style="list-style-type: none"> 1. CALL TO ORDER 2. PLEDGE OF ALLEGIANCE 3. INVOCATION (CHAIR NELSON) 4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT 5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS
7:05 – 7:15	<ol style="list-style-type: none"> 6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)
	<ol style="list-style-type: none"> 1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)
7:15 – 7:20	<ol style="list-style-type: none"> 7. CONSENT AGENDA (5 Minutes)
	<ol style="list-style-type: none"> 1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members. 2. Approval of Consent Item Agenda <ol style="list-style-type: none"> a. August 1, 2023 Meeting Minutes b. Committee Meeting Minutes for August 2023 <ol style="list-style-type: none"> i. Treasurer's Review Committee ii. Security and Grounds Committee iii. Management Committee iv. Strategic Committee c. July 2023 Financial Statements d. August 2023 Facilities Monitor Report (Separate from packet)

7:20-8:15	8. COMMITTEE REPORTS (55 Minutes)
	<ol style="list-style-type: none"> 1. Treasurer's Review Committee – Committee Chair Peacock <ol style="list-style-type: none"> a. The Treasurer's Review Committee recommends a Motion to approve the letters and agreements as written by the District's Legal Counsel for residents encroaching on District property. b. New employee discussion c. The Treasurer's Review Committee recommends a Motion to approve Resolution 2023-04 Lake St. Charles District Budget and Assessment Roll Adoption. 2. Grounds/Security Committee – Committee Chair Fannin 3. Management Committee – Committee Chair Nelson <ol style="list-style-type: none"> a. Property Manager Pay Increase Discussion 4. Strategic Planning Committee – Committee Chair Brownlee
8:15- 8:25	10. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR NELSON (10 Minutes)
	GENERAL REMARKS – Chair of The Board of Supervisors
8:25-8:30	11. PROPERTY MANAGER (5 Minutes)
	Items for Consideration by Property Manager - Mark Cooper <ol style="list-style-type: none"> 1. Property Management Report
8:30–8:35	12. DISTRICT MANAGER (5 Minutes)
	Items for Consideration by District Manager – Adriana Urbina <ol style="list-style-type: none"> 1. District Manager Report
8:35 –8:45	13. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)
8:45	ADJOURN